

# Examinations...

## Do:

- ✓ **Do:** Check seating plans – they may change from one exam to another
- ✓ **Do:** Line up by row and seat number outside the exam hall
- ✓ **Do:** Inform an invigilator if you think someone is sat in your seat
- ✓ **Do:** Empty your pockets
- ✓ **Do:** Ensure there is no writing on your hands or arms
- ✓ **Do:** Switch off your mobile phone and place in the plastic wallet on your exam desk along with digital or smart watches
- ✓ **Do:** Bring BLACK pens, pencils and all other equipment with you
- ✓ **Do:** Remove all labels from bottles and sweets
- ✓ **Do:** Remove analogue watches and place on the desk
- ✓ **Do:** Place your exam ID card in the top left corner of your desk

### Items to be placed in plastic wallets:

- ☞ Mobile phones
- ☞ Calculator cases
- ☞ Non-transparent pencil cases and geometry tins
- ☞ Digital or smart watches



## Don't:

- ✗ **Don't:** Talk or communicate with others in the exam room – including when entering and leaving the exam room
- ✗ **Don't:** Bring any drinks other than WATER into the exam room (in a clear bottle with all labels removed and no bigger than 0.5 litre)
- ✗ **Don't:** bring in any food other than sweets which must be in clear packaging. **Chewing gum is not allowed!**
- ✗ **Don't:** Leave your mobile phone or any electronic equipment in your pocket or bag. **Hand it in!**
- ✗ **Don't:** Sit in someone else's seat
- ✗ **Don't:** Doodle on your exam papers or desk
- ✗ **Don't:** Put your head down on the desk – stay sat up



### Equipment Required:

- ☞ Black (Biro) pens only
- ☞ HB lead pencils
- ☞ Geometry set
- ☞ Calculator

